



**CROSS COUNTRY
CARRIERS**

UK - EU Checks to help guide you through, before sending your freight.

Mandatory inclusion on invoice		Tick Box
1	Is the document an invoice (says invoice, cannot be delivery note or PRO forma invoice)	
2	Is the invoice uploaded to Palletways portal?	
3	Are the Export and import EORI numbers on the invoice and match the portal	
4	If an export from EU the Exporter EORI must be an EU EORI (cannot start GB)	
5	If an export from GB the Exporter EORI must be a GB EORI (Starts GB)	
6	If an import to EU then Importer EORI must be an EU EORI (cannot start GB)	
7	If EORI of exporter and importer are identical it is wrong and cannot be dealt with	
8	Validate EU EORI number used. Click here to validate	
9	Validate GB EORI number used. Click here to validate	
10	VAT number in GB : check through GB website. Click here	
11	VAT number in EU : check through VIES. Click here	
12	Incoterm + place (e.g. DAP Hamburg) - <i>N.B. Incoterm must be on invoice and match the portal</i>	
13	Incoterm DDP only possible if GB exporter has an EU EORI for the import or EU exporter has a GB EORI for the input <i>N.B. Incoterm DDP only possible if exporter has a an EORI in the destination customs area</i>	
14	The Origin of the goods must be mentioned on the invoice by each commodity code	
15	Ensure Commodity code on invoice matches the Palletways portal	
16	Gross and net weight by commodity code (may also be mentioned on packing list). In that case the packing list must be available as well (uploaded in the portal)	